

ROOKERY BAY MAINTENANCE, INC.

BOARD OF DIRECTORS MEETING MINUTES

DATE: Thursday, October 6, 2022

TIME: 5:00pm

LOCATION: ZOOM

- Call the Meeting to Order: The meeting was called to order 5pm.
- Establish a Quorum: A quorum was established with the following board members present; Melody Kolb, Chris Dutton, John Heckard, Harvey Federman, and Jim Elder.
- New Business:
 - Discussion on storm related repairs. John Heckard is on site. John outlined necessary immediate repairs. David Lee is going to help with minor repairs. Gutters and downspouts will be repaired too. Roof project on hold pending materials. Landscaping cleanup will be addressed by BrightView. Storm related tree work will be done by Terry's Tree Service and paid for by the Master Association. Garage door panels and damage were discussed.
 - Melody commented on the budget and the insurance rates increasing. Lengthy discussion.
 - Melody questioned the communication management company's role in inspecting the property. Lengthy discussion.
- Next Meeting Date: TBD
- Adjournment: With no further business to discuss, the meeting adjourned at 5:42pm.

Submitted by:

Nicole Banks, LCAM

Sunstate Management

On behalf of your Board of Directors